

INFOT 2672—Desktop Publishing 1  
Practice Proficiency Exam

**Instructions**

Print the PDF file for the two-page spread entitled “House Calls” and reproduce the document using the following specifications:

Document setup: Inside/outside margins: .50 inch  
Top/bottom margins: .75 inch  
Double-sided facing pages option: on  
No. of pages 3

Note: Do not place any text or graphics on page 1. Use pages 2 and 3 only (since these are the facing pages).

Column layout: 3 columns (use default setting for gutter)

Colors: Add the following to your color palette:  
Pantone Process CSG 304-2 (lime green)  
Pantone Process CSG 100-2 (dark red)

Graphics--page 2 Rectangles across top of page:  
Use two rectangles/no stroke on either  
Rectangle on left: width of one column, .50 inch long, dark red fill  
Text: sans serif 14 pt. bold, small caps, reverse type  
Rectangle on right: width of two columns, .50 inch long, lime green fill  
Text: serif, 14 pt. italic, reverse type

Keyboard graphic: width of two columns, approx. 3.5 inches high  
Graphic will need to be cropped to clean up edges

Graphic--page 3 Rectangle: width of two columns, approx. 8 inches high  
Dark red, 10% tint, no stroke

Text: Headline “From House Calls to Mouse Calls,” Sans serif 24 pt. bold, dark red

Pull quote “How the Internet is shaping...” serif, 12 pt. italic

By Jennifer Halperin, sans serif, 10 pt.

Body text, serif, 10 pt., justified alignment (no adjustments are necessary with paragraph indentions)

Do not worry about applying drop cap to first paragraph (Unless you feel like really impressing your instructor by learning how to do this on your own!)

Dingbat character at end of spread, 12 pt. dark red, align to right side of column

Footer information “October 2000 and Ohio Magazine,” sans serif 8 pt.

Rules: Use hairline rules to separate columns on both pages 2 and 3.  
Length of rules should be appropriate to column length (see sample provided)

Identification: Please place your name inside the page margins on page 2, and make sure it is visible on the printed copy. Print a copy of the spread and submit it to your instructor along with a copy on disk.