

Advisement Procedures

Advisement Times: Advisement is conducted during my office hours or by special appointment.

Be Prepared!!!! Students should read their Undergraduate Bulletin (catalogue) and already be aware of the overall degree requirements. There are requirements that satisfy the Biological Sciences major and separate requirements that satisfy the College of Arts and Sciences. The student must meet both sets of requirements for a Bachelors Degree in Biological Sciences. The student should have a list of classes that satisfy the University (College) General Education Requirements (GER) and be aware of the GER requirements for the degree.

For Class Scheduling advisement- Students needing course-scheduling advisement should be prepared before they see me for advisement. Any specific questions concerning course selection or requirements should be clearly articulated when the student comes to my office. Write down specific questions so you don't forget what to ask. Have your schedule already written out as much as possible (if possible already on your advisement page). Have the Department abbreviation and catalogue number (NOT course code) for each course you wish me to enter on your advisement screen. For GER course I will enter the abbreviation of the GER category in the department line. In addition to the schedule, give me your patron ID #, e-mail address or telephone (preferably e-mail).

Career advisement- Students need help and counseling in planning their careers. I am one of many individuals you should seek advisement with. My expertise is in fields related to cell and molecular biology. Come to my office with a clear idea of what you want to find out. Write down specific questions you have for me before you come to my office. This will allow you to clearly express your needs and questions. The act of writing things down will often bring to mind others questions you may have.

These guidelines are designed to make the advisement process more efficient resulting in a more beneficial advisement for the student.