

YOUNGSTOWN STATE UNIVERSITY

OFF-ROAD VEHICLE GUIDELINES

Definition of Off-Road Vehicle

An off-road vehicle is a non-licensed vehicle used for transportation, maintenance, and grounds purposes on campus. The following are considered off-road vehicles on campus:

Cushman
Kawasaki Mule
Club Car
John Deere/Gator

Justification of Purchase

All off-road vehicles will be ordered by Materials Management.

Minimum Safety Accessories

The following items are considered minimum safety accessories and must be included on all new off-road vehicles purchases. Where feasible, these safety accessories will be utilized on vehicles already purchased.

Horn
Back-up horn
Head lights and tail lights
Flashing light - if vehicle does not have a roof, light will be mounted on telescoping pole;
if vehicle does have a roof, light will be mounted on roof
Minimum of one mirror
Slow moving vehicle sign
4" vinyl identifying numbers and department name in contrasting color

Operators should verify that all safety components are in working order prior to using the vehicle.

If an off-road vehicle does not have headlights, tail lights, or flashing lights, it cannot be driven at night.

Acquisition and Maintenance

The department owning the off-road vehicle(s) must maintain the preventive maintenance records and follow the manufacturer's preventive maintenance schedule.

Operating Instructions/Restrictions

All operators must have a valid driver's license.

An MVR check is required for all drivers.

All operators who are required to drive an off-road vehicle as part of their job duties, must complete the University-sponsored defensive driving course.

The operators of the off-road vehicles must be familiar with the operating instructions.

Passengers are not permitted to ride in the cargo area of the vehicle.

Operators and passengers are subject to all laws pertaining to motor vehicles.

Off-road vehicles are not permitted on Wick, Rayen or Fifth Avenues except to cross.

Off-road vehicles are permitted on other campus roads with caution, side streets adjacent to campus, and in traffic controlled areas during special events.

Off-road vehicles are not permitted on the grass.

Pedestrians have the right of way (on campus core and on sidewalks).

Limit driving on the campus core during class changes.

Approach automatic parking exits with caution. Gates are not designed to detect slow moving vehicles.

Fuel

All fueling must be done at the Motor Pool.

Accident Procedures

Accident/Incident Report Forms are available from the Department of Environmental and Occupational Health and Safety. YSU Police should be contacted in the event of an accident.

3-18-05

